

**Beaufort County Community College
Faculty Senate Meeting
January 15, 2013**

Members Present:

Jose' Mendoza, Dell Enecks, Jay Anders, Aino Jackson, Jackie Keen, Dana Sauls, Kimberly Mullis, Becky Leach, Jeanne Martin, Michele Manning, Judith Meyer, Pat Walker, Lee Anne Oliver, Carolyn Lee, Donna Dunn, Michelle Lieberman, Cynthia King, Teresa Crozier, Ken Robol, Debra Baker, Angela Boyd

Call to Order:

Jay Anders called the meeting to order at 12:03pm.

Minutes:

Kim Mullis motioned to approve the Faculty Senate Meeting minutes from November 13, 2012 and January 7, 2013 as amended. Jeanne Martin seconded. Motion carried.

Treasurer' Report:

Michele reported a balance of \$453.85 and 38 paid members.

Old Business:

Committee Updates:

- **Administrative Council**
 - Nothing to report.
- **Planning Council**
 - Kim Mullis reported the Planning Council met November 13, 2012 and discussed research of strategic planning processes in place at other colleges. The key areas of communication, needs assessment, mission, vision and goals were identified as needing further research. The next Planning Council meeting is January 22nd. The council will begin compiling research and forming a comprehensive strategic plan for BCCC.
- **Board of Trustees**
 - Jay Anders reported next meeting will be February 5, 2013.
- **Faculty Affairs**
 - Judith Meyer recommended an online Faculty/Staff Directory be maintained on the college website that contains name, position, office location, phone number and email address in one place. Jackie Keen motioned to approve the recommendation. Teresa Crozier seconded the motion. Motion carried.
 - Faculty Affairs committee to investigate changing naming protocol in faculty email.

- Kim Mullis suggested developing central location for resources available to current and new faculty. Faculty Affairs committee to address at January meeting.
- Faculty Affairs committee to meet Tuesday, January 22, at noon in Building 1 Boardroom.
- **Student Affairs**
 - Nothing to report.
- **Instructional Affairs**
 - Nothing to report.

Amendment of By-Laws

The amended By-Laws concerning faculty senate appointments to committees were presented for vote. After discussion, this item was tabled to investigate the phrasing of new committee structure duties and reflect this wording in the By-Laws.

New Business:

- Recognition/acknowledgement for Wesley Beddard. Discussion included Bebe organizing a reception for Wesley on his last day Wednesday, January 23rd. Aino Jackson motioned for faculty members to contribute to reception with food and attendance. Ken Robol seconded the motion. Motion carried.
- Faculty representation on Search Committee for new VP of Instruction. Jay Anders reported Dr. Tansey has selected a faculty member to serve on this committee. After the Search Committee reviews the candidates, an open forum will be held for questions. Dr. Tansey requests questions are to be presented ahead for review.

The next Faculty Senate Meeting will be held February 12, 2013.

Meeting adjourned at 12:40pm

Respectfully submitted,
Aino Jackson, Secretary

Minutes were approved at the February 12, 2013 Faculty Senate Meeting.
Forwarded to Jennie Singleton and Almeta Woolard.

